

Tuesday, March 28, 2017

Ms. Wendy Mickel
Town Clerk
Town Hall
Westborough, Ma. 01581

Dear Ms. Mickel:

The Economic Development Committee will hold a scheduled meeting in Memorial Hall meeting room in the Westborough Town Hall, 34 W. Main Street on Tuesday, April 4, 2016 from 8:00 a.m. to 9:30 a.m.

Meeting date:

- 8:00 a.m. Welcome and Opening Remarks: Deborah Penta, EDC Chair
-Approval of March, 2017 Minutes
- 8:05 a.m. Continuing the conversation: special permits/permitting process/timelines
-Provide summary of discussion from March meeting (Jim Malloy)
-Revisit *Timeline for Permitting with ConCom and Planning* spreadsheet
- 8:20 a.m. Guest Speaker: Meredith Harris, Executive Director, Marlborough Economic Development Corporation
-Lessons learned and best practices on sites in Marlborough
- 8:35 a.m. Measurable outcomes and identifying next steps
-Ideas from March: remove site plan from Board of Selectmen, pursue expediting permitting, address open space issues (60/40 ratio), or updating the Master Plan
- 8:50 a.m. EDC Coordinator's Report: Francisco Torres
- 9:00 a.m. Town Planner Report: Jim Robbins
- 9:10 a.m. Building Commissioner's Report: Tin Htway
- 9:20 a.m. EDC Outreach Subcommittee: Ambassador Updates & Other Business

Respectfully,

Francisco Torres
Economic Development Coordinator



ECONOMIC DEVELOPMENT COMMITTEE